

JOHSC Minutes  
March 15, 2017

*\*\* Unfortunately, the minutes file was corrupted and I was not able to retrieve any of the information that I took from this meeting. I have jotted some things down based on rough notations that Teri kept. My apologies. Sue*

James Sanford, Senior Director, Student Affairs, Administration Rep (Co-Chair)  
Sue Conlan, Instructor, Nutrition, AUFA Rep (Co-Chair)  
Garry McIver, Coordinator, Purchasing Services, Bus Office, Administration Rep  
Ann Myers, Cataloguing, Vaughan Memorial Library, SEIU Rep  
Judy Noel Walsh, Manager, Scholarships and Financial Assistance, AUPAT Rep  
Patrick Difford, Operations Manager, Safety and Security  
Derek Parker, General Manager, Physical Plant  
Eveline DeSchiffart, Executive Assistant, Acadia Divinity College  
Teri Gullon, Instructor, Chemistry, AUFA Rep  
Suzanne Stewart, KCIC Environmental Center, SEIU Representative

**Regrets:** Richard Johnson, Coordinator, Facilities and Operation, Administration Rep  
Greg Deveau, Manager, Technology Consulting, Tech Services, AUPAT Rep  
Marcel Falkenham, Director of Facilities

Meeting was called to order and minutes of February 2017 meeting were approved.

**Business Arising from Previous Minutes**

**Occupational Health and Safety (OHS)**

James reported that Patrick Difford, Director of Safety and Security, and his team, will be taking over responsibility for OHS on campus. This is based on a model used at UNB that Chris Callbeck, VP of Finance and Administration, is familiar with. Responsibilities will be assumed gradually, and is expected to take 8 – 12 months to complete the transition.

**Sharps**

James reported that there is no 'sharps' plan per se on campus. The issue was raised as the result of an incident report submitted, when a staff member was accidentally stuck with a sharp due to inappropriate disposal. We will look into what other campuses do.

**First Aid Courses**

There are currently no courses planned and it is unclear whether HR will be willing to fund future training as we currently meet all legislative requirements. Staff and faculty appear to have a great deal of interest in FA training, but HR doesn't seem to have the money for it anymore. It was said that it appears that if departments want staff to be trained in future, they may need to pay for it out of their own budget.

Meeting Adjourned.  
Next meeting to take place on April 15<sup>th</sup>, 2017.